

**WICKLOW COUNTY COUNCIL  
COMHAIRLE CHONTAE CHILL MHANTÁIN  
MUNICIPAL DISTRICT OF GREYSTONES  
CEANTAR BARDASACH NA gCLOCHA LIATHA**



*Please forward Applications  
& queries to the following  
address only:*

Parking Section,  
Bray Municipal District,  
Civic Centre, Main Street,  
Bray, Co. Wicklow.  
Tel: 01-2744900

**APPLICATION FOR AN ANNUAL PARKING PERMIT  
(CP01-001)**

**LIMITED NUMBER AVAILABLE**

**PLEASE ANSWER ALL QUESTIONS AND SEE CONDITIONS ON PAGE 2 OF THIS FORM**

Company Name & Registered Number (Block Capitals) \_\_\_\_\_

Employee's name (Block Capitals) \_\_\_\_\_

Company Telephone: \_\_\_\_\_

Company Address (Block Capitals) \_\_\_\_\_

Is the above address your normal place of work? (Please circle)    YES    NO

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_

Vehicle Registration: \_\_\_\_\_ Engine Capacity (C.C.): \_\_\_\_\_

**I DECLARE THAT THE PARTICULARS IN THIS APPLICATION ARE TRUE.**

Company Authorised Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The fee for an Annual Parking Permit, which must accompany this application, is €500.00 per annum (€275 per 6 months and €150 per 3 months)**

**The fee for Replacement Permit/Alterations/Change of Vehicle etc is €50.00.**

**Please Note: Annual Permits are for use in Car Parks Only**

**Cheques/Postal Orders etc., should be made payable to Wicklow County Council. Please DO NOT forward cash by post.**

**PTO**

**CARD PAYMENT OPTIONS**

Please debit my Card with the amount indicated

Master Card                       Visa Credit                       Visa Debit

Card A/c No.

Cardholder Signature

Expiry Date

Phone Number

**PLEASE NOTE THE FOLLOWING:**  
INCOMPLETE APPLICATIONS WILL BE RETURNED. **ALL ANNUAL PERMITS WILL BE ISSUED ON A FIRST COME FIRST SERVED BASIS. INITIALLY ONE PERMIT WILL BE ISSUED TO AN ELIGIBLE COMPANY. A SECOND PERMIT MAY BE ISSUED TO A COMPANY IF THE LIMIT OF 50 COMMERCIAL PERMITS FOR THE GREYSTONES AREA HAS NOT BEEN EXCEEDED.**

THE RENEWAL OF A COMMERCIAL PERMIT IS THE RESPONSIBILITY OF THE COMPANY. A PERMIT IS ONLY VALID FOR THE VEHICLE AND THE PERMIT PARKING AREA INDICATED ON THE PERMIT. ALL DAY PARKING IS PERMITTED WHEN DISPLAYING A VALID PERMIT FOR THE SPECIFIED AREA.

IF YOUR COMPANY MOVES FROM THE ABOVE ADDRESS OR IF YOU DISPOSE OF YOUR VEHICLE, YOUR PERMIT IS NO LONGER VALID AND MUST BE RETURNED TO THIS OFFICE IMMEDIATELY. REPLACEMENT PERMITS WILL BE ISSUED AT A COST OF €50 IN THE EVENT THAT THE PERMIT IS LOST/STOLEN OR TRANSFERRED TO ANOTHER VEHICLE.

**IMPORTANT CHECK LIST**

Supply to this office current documentary evidence of operation of company to support your application e.g. lease agreement, tax clearance certificate etc.

1. Supply a photocopy of the current insurance certificate for the vehicle indicating your name, Company address and car registration. If the car is registered in the name of a company you must supply a copy of the current insurance certificate for the vehicle **AND** a letter from the company stating that you are employed by them, your address, the car registration and that you have habitual use of the vehicle, **AND**
2. Supply a photocopy of current driving licence, **AND**
3. Supply any other information requested by Wicklow County Council.

**Office Use Only:**

Company Documents supplied:	
Payment details:	CP01-001
Permit number:	